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| Activity/Situation/Hazard | Action required |
| Arrival at Shoeburyness High School | * Children to be dropped and collected in the designated car parking area within the school car park.  If dropped off by coaches’ pupils should be escorted onto to the school’s field |
| Area where the children will compete. | * No Parents/spectators are allowed to this event. * The children will be in sight of their teachers at all times. * The area has been checked for glass and other sharp objects. * All the equipment used is provided by your school or other schools and is not Shoeburyness High Schools responsibility to supply the equipment. * All equipment will be checked before use |
| Clothing | * All children are to wear suitable PE clothing with appropriate footwear. * No jewellery. * No chewing. * No bare feet |
| Organisation of the competition | * The event starts with a briefing about the rules * Schools should ensure that their pupils are warmed up prior to competing. * The children will be visible at all times. * SSCO/Primary staff will referee the competition. |
| Medical problems | * Class teacher will be aware of their own children? health problems and alert a member of the Schools Sport Partnership to them on arrival. * There will be a designated first aider in attendance. * In addition, each school should be bringing their own first aider. |
| Comfort facilities | * Toilets will be available in the School * Children to be accompanied to the toilet by their own teachers * Pupils and staff should avoid crossing the pitches. |
| Change of arrangements | * The Schools Sport Partnership will carry out a safety check if the weather should become inclement. * In consultation with primary staff a decision will be taken accordingly. |