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| Activity/Situation/Hazard | Action required |
| Arrival at DW Fitness | * Children to be dropped and collected in the designated car parking area within the school.  If dropped off by coaches pupils should be escorted to the DW Fitness centre |
| Area where the children will compete | * There will be no Parent/spectators at this event * The children will be in sight of their teachers at all times. * The Squash Courts have been checked for glass and other sharp objects. * All equipment being used will be checked before use. * Anyone who is not competing will be outside of the squash courts |
| Clothing | * All children are to wear suitable PE clothing with appropriate footwear. * No jewellery. * No chewing. * No bare feet. |
| Organisation of the competition | * All schools will sit down in their teams and listen to the briefing of the rules * Schools should ensure that their pupils are warmed up prior to competing. * The children will be visible at all times. * SSCO staff/ Primary Staff will be scoring the games |
| Medical problems | * Class teacher will be aware of their own children? health problems and alert a member of the Schools Sport Partnership to them on arrival. * There will be a designated first aider in attendance * In addition, each school should be bringing their own first aider. |
| Comfort facilities | * Toilets will be available in the sports centre * Children to be accompanied to the toilet by their own teachers prior to the event commencing. * Pupils and staff should avoid crossing the courts while matches are going on |
| Change of arrangements | * The Schools Sport Partnership will carry out a safety check if the weather should become inclement. * In consultation with primary staff a decision will be taken accordingly. |