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| Activity/Situation/Hazard | Action required |
| Arrival at Temple Sutton | * Children to be dropped and collected in the designated car parking area.  If dropped off by coaches pupils should be escorted to the sportshall within the school
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| Area where the children will compete | * Parent/spectator are not allowed to this event
* The children will be in sight of their teachers at all times.
* The area has been checked for glass and other sharp objects on the floor
* All the equipment used to be checked to see if it can be used
* All apparatus and mats will be checked to see if they are safe to use and not condemned.
* Safety Mats will be placed around the apparatus and at the ‘jumping’ end of the apparatus
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| Clothing | * All children are to wear suitable PE clothing/Leotard with appropriate footwear to walk to the sportshall.
* No jewellery.
* No chewing.
* All Children will be in bare feet when competing
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| Organisation of the competition | * The event starts with a briefing of the rules of the competition
* Schools should ensure that their pupils are warmed up prior to competing.
* The children will be visible at all times.
* SSCO staff will be running the competition
* SSCO will be judging the competition

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| Medical problems | * Class teacher will be aware of their own children? health problems and alert a member of the Schools Sport Partnership to them on arrival.
* There will be a designated first aider in attendance
* In addition, each school should be bringing their own first aider.
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| Comfort facilities | * Toilets will be available in the school
* Children to be accompanied to the toilet by their own teachers prior to the event commencing.
* Pupils and staff should avoid going past equipment or apparatus when the competition is going on
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| Change of arrangements | * The Schools Sport Partnership will carry out a safety check if the weather should become inclement.
* In consultation with primary staff a decision will be taken accordingly.
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