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| Activity/Situation/Hazard | Action required |
| Arrival at Temple Sutton | * Children to be dropped and collected in the designated car parking area.  If dropped off by coaches pupils should be escorted to the sportshall within the school |
| Area where the children will compete | * Parent/spectator are not allowed to this event * The children will be in sight of their teachers at all times. * The area has been checked for glass and other sharp objects on the floor * All the equipment used to be checked to see if it can be used * All apparatus and mats will be checked to see if they are safe to use and not condemned. * Safety Mats will be placed around the apparatus and at the ‘jumping’ end of the apparatus |
| Clothing | * All children are to wear suitable PE clothing/Leotard with appropriate footwear to walk to the sportshall. * No jewellery. * No chewing. * All Children will be in bare feet when competing |
| Organisation of the competition | * The event starts with a briefing of the rules of the competition * Schools should ensure that their pupils are warmed up prior to competing. * The children will be visible at all times. * SSCO staff will be running the competition * SSCO will be judging the competition |
| Medical problems | * Class teacher will be aware of their own children? health problems and alert a member of the Schools Sport Partnership to them on arrival. * There will be a designated first aider in attendance * In addition, each school should be bringing their own first aider. |
| Comfort facilities | * Toilets will be available in the school * Children to be accompanied to the toilet by their own teachers prior to the event commencing. * Pupils and staff should avoid going past equipment or apparatus when the competition is going on |
| Change of arrangements | * The Schools Sport Partnership will carry out a safety check if the weather should become inclement. * In consultation with primary staff a decision will be taken accordingly. |